



**DEPARTMENT OF BUSINESS AND INDUSTRY  
NEVADA COMMISSION ON MINORITY AFFAIRS**

**MEETING MINUTES**

A meeting of the Commission on Minority Affairs was held on Monday, May 15, 2023. Pursuant to public notice, the meeting was conducted in person and telephone conference.

**1. OPENING**

- A. Call to order & Roll Call – Chair Taylor, Staff  
This meeting was called to order at 9:32am

Commissioners in attendance: Kathleen Taylor, Angelica Villarta, Jose Melendrez, Amy Shaw, Nic Steele, Gabriela Wyett, Jon Lau, Mercedes Krause.

Commissioners not in attendance: N/A

Members of the Public in Attendance: Marcel Schaerer, Deputy Director, Business and Industry, Michael Demeter, Deputy Attorney General, Attorney General's Office.

- B. Silent Meditation & Pledge of Allegiance – Chair Taylor  
C. Land Acknowledgements – Vice-Chair Villarta

**2. PUBLIC COMMENT (For discussion only)**

None

**3. COMMISSION BUSINESS: DISCUSSION AND POSSIBLE ACTION BY THE COMMISSION**

**A. Approval of April 17, 2023, meeting minutes (for possible action)**

Commissioner Krause moved to approve the minutes, Commissioner Wyett second, the motion carried unanimously.

**B. Presentation from the Nevada Office of Minority Health and Equity**

Commissioner Jose Melendrez did a short presentation on what the Nevada Office of Minority Health and Equity does.

**C. Legal consultation**

Deputy Attorney General, Michael Demeter provided legal guidance on a few items the Commission had requested consultation on. Some of the topics discussed between the Commission, the DAG and the Commission's Management Analyst were, responsibilities of



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the management analyst, duties, and responsibilities of board members as volunteers in state services, and reports submitted by Commissioners.

### D. Subcommittee Updates

#### a. Legislative

Chair Taylor provided a presentation to the Commission on an overview of the legislative process to have as a reference for the future. She also provided a quick update on the 82<sup>nd</sup> Legislative Session.

Commissioner Krause, and other Commissioner provided information on legislative activities and updates on the bills she has been following during this legislative session.

#### b. Housing

Chair Taylor provided information on the housing day at the legislature on May 1<sup>st</sup> in Carson City. She also provided information regarding the HUD's Strong Families initiative.

#### c. Community Liaison

Vice-Chair Villarta provided information regarding LVMPD recruitment, and ways to have LVMPD recruitment participate at community events.

Commissioner Villarta also provided a few updates on other subcommittees.

#### d. Workforce Development

Vice-Chair Villarta provided an updated on a ARP Grant for workforce development that Vegas PBS received in January.

#### e. Economic Development

Commissioner Steele provided information on some meetings he has had since mid-April with several groups of small business owners to get a sense of some of the things that are identifying as a need in supporting their growth and development.

Commissioner Steele also provided information on an accelerator program he is developing through his organization.

Commissioner Wyett provided information on access to capital events she has attended throughout the month.



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Vice-Chair Villarta provided an update on the APEX Accelerator program formally known as PTAC.

Other Commissioners provided additional information in relates to the economic development subcommittee.

### f. Health

Commissioner Melendrez provided an update on activities on Mental Health Month in April, and COVID updates, and Washoe County released their 2023 Suicide prevention report.

### g. Education

Commissioner Krause provided the link to the next meeting for the Department of Education for those who are interested in attending.

Of interest will be discussion on visiting teachers - documents show discussion will include:

- The visiting international teacher license is valid for five years and is non-renewable, for all candidates actively enrolled in and in good standing with a Visiting International Teacher Program as varied by the employing school district.
- Issuance of a visiting international teacher license does not prohibit issuance of provisional, standard, or professional license following a successful review of credentials.
- Pay appropriate fee prescribed by NAC 391.045 Also notable will be the discussion on provisional licensing. Discussion will include NAC 391.056 Provisional nonrenewable licensure: Qualifications; term of validity; addition of endorsements. (NRS 391.019, 391.021, 391.032) The Superintendent of Public Instruction may issue a provisional nonrenewable license to an applicant applying for a license valid three years, if the applicant otherwise meets the requirements for a license pursuant to NAC 391.045. Rural Reports: Demographics Population How many: preschool programs, elementary schools, middle & high schools Graduation rates MAY '23 Lander County School District.

Commissioner Krause also provide an update on rural Nevada focusing on Lander County, and events she attended on behalf of the Commission.

### **I. Fundraising Strategies**

Vice-Chair Villarta moved to approve discussion, Commissioner Krause second. Chair Taylor presented information on fundraising strategies to keep in mind for the NCMA Academy as it grows.



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Chair Taylor and other Commissioners asked questions regarding money being donated to the Commission from an individual or an organization.

**4. NEW BUSINESS (For discussion only)**

Chair Taylor, for next meeting, the commission will read the revision of the by—laws adding consultation from DAG, Michael Demeter.

The upcoming NCMA Academy event on May 18<sup>th</sup> will be structured as a public meeting.

**5. PUBLIC COMMENT**

Deputy Director Marcel Schaerer provided an update on the May 3<sup>rd</sup> event, The Small Business Fair at the West Sahara Library.

**6. NEXT MEETING**

May 18, 2023.

**7. ADJOURNMENT**

Commissioner Krause moved to adjourn the meeting, Commissioner Villarta second. The meeting adjourned at 11:38am.